

SOUTH DAKOTA STATE LIBRARY BOARD
OAKVIEW BRANCH LIBRARY
MAY 8, 2007
9:00 AM—12:00 NOON
MINUTES

Members Present: Roy Burr, Linda Whitney, Richard Van Beek, Linda Daugaard, Eric Abrahamson

Members Not Present: Warren Wilson

Others Present: Dorothy Liegl, Jannette Norum-Sanchez, Siouxland Libraries staff members

Call to Order—Abrahamson

Approval of Agenda—A MOTION WAS MADE by Whitney, seconded by Burr, to approve the agenda. MOTION CARRIED.

Approval of Minutes—A MOTION WAS MADE by Daugaard, seconded by Van Beek, to approve the minutes. MOTION CARRIED.

Report of the Chair—Abrahamson

Abrahamson reported that nominations for the Board would be announced later in the next meeting. He also reported that he had attended the Sturgis Public Library dedication.

The SDLN Advisory Council met and Wilson reported his activities since beginning his new position as Executive Director. There was also discussion regarding the Version 18 upgrade and related security issues.

Report of the State Librarian—Liegl

Liegl shared with the Board her recent trip to attend Legislative Day in Washington D.C. She talked about the different issues discussed and meetings she attended.

Committee Reports

FINANCE—Burr

Burr presented the financial report to the Board. There are no major concerns at this time.

HUMAN RESOURCES—Abrahamson

Abrahamson announced that there is a strong candidate that may possibly fill the Deputy State Librarian vacancy. He also stated that Rick Melmer would be visiting with the candidate to discuss salary.

TRANSITION / FACILITIES—Whitney / Abrahamson / Liegl

Three architect firms will be interviewed on May 10, 2006. A decision will be made the following week. Plans for coping and adjusting to remodeling were discussed.

Unfinished Business

TRANSITION REPORT—Liegl / Abrahamson

The Strategic Plan has been presented to Melmer. Liegl reported that an excel spreadsheet of the line item budget was created. Liegl also distributed the 3rd quarter building maintenance report to the Board.

A MOTION WAS MADE by Burr, seconded by Daugaard, to adopt the Strategic Plan. MOTION CARRIED.

The Collection Development Policy was presented. Abrahamson shared the legal advice he was provided regarding this policy.

A MOTION WAS MADE by Whitney, seconded by Daugaard, to adopt the Collection Development Policy. MOTION CARRIED.

BOARD MEMBER NOMINATIONS—Abrahamson / Daugaard

The nominations for Board member vacancies are:

- Linda Van DeRostyne
- Joan Upell
- John Hageman
- Lawrence Diggs

Abrahamson will forward all nomination resumes to the Board to review at the next Board meeting around the end of June.

New Business

CONSIDERATION OF GATES GRANTS APPLICATIONS

The following grant requests were submitted for review:

- Siouxland Libraries—requesting \$31,753.96 (carried forward from last meeting)
- Phoebe Apperson Hearst—requesting \$880.00
- Gary City Library—requesting \$964.54

Staff from Siouxland Libraries were present as guests to give feedback regarding their grant request.

A MOTION WAS MADE by Daugaard, seconded by Burr, to approve all grant requests. MOTION CARRIED.

LSTA GRANT GUIDELINES

It was discussed whether or not the guidelines needed to be changed.

LSTA FIVE YEAR PLAN

It was discussed whether there were any new visions or new directions that needed to be put in the five year plan. The deadline for a draft of the five year plan is June 30th.

Future Meetings

The next Board Meeting is scheduled June 26th via conference call with June 28th as the alternate date. The meeting will start at 3:00 PM. Topics will include reviewing the proposed LSTA plans and Board nominations.

A meeting was also scheduled for October 17th in Watertown to correlate with the SDLA Annual Conference. Location and times are pending, though an afternoon meeting is desired.

A MOTION WAS MADE by Daugaard, seconded by Burr, to begin Executive Session.
MOTION CARRIED.

A MOTION WAS MADE by Burr, seconded by Whitney, to end Executive Session.
MOTION CARRIED.

The meeting was adjourned at 12:00 Noon. Members then traveled to the Braille Unit for a tour.